

Aldborough and Thurgarton Parish Council

MINUTES OF THE MEETING HELD AT THE COMMUNITY CENTRE Monday 4th February 2008 at 7.30 pm

Item		Action
	Present: Martin Elliott (Chairman), Tony Baillie, John Hammond, Brian Metcalf, John Padgham, and Jack Rogers.	
	In attendance: County Councillor Peter Moore, District Councillor Peter Willcox, PCSO Simon Berrisford and the Clerk.	
1.	Apologies: None	
2.	Declarations of Interest: None	
3.	<u>Minutes of Meeting of 3rd December 2007</u> Confirmed and signed as a true record.	
4.	<p><u>Matters Arising</u></p> <p>ME reported that 8 people had looked at the Minutes on the website and that there had been about 40 hits in all. Agreed to make further mention in "In Touch" and establish links to and from the NNDC website.</p> <p>Clerk read letter from Strategic Director – Information at NNDC about Election Charges. Agreed point had been made and that balance of outstanding account should be paid.</p> <p>Clerk reported that no response to letter to Mr P Chapman.</p> <p>BM reported that the refurbishment of the Village Sign was now complete and ready for re-installation. However, the base needs some repair work. He proposed that an application be made to the Holt Partnership for a grant towards the costs. As Wayland Prison cannot make a charge for the refurbishment, he also proposed that a donation of £200 be made to Quidenham Hospice. Once the Sign is back in place there should be a re-dedication with some small appreciation gifts. Dr Skipper should be informed of progress and invited to make a donation to the Hospice. All the proposals were agreed.</p>	<p>ME</p> <p>Clerk</p> <p>BM, Clerk</p>
5.	<p><u>Aldborough Lions Football Club</u></p> <p>ME reported that, following the cancellation of the January Meeting, he had invited Adam Brown or another Club representative to this Meeting. In the absence of any representatives, his proposal to speak to Adam and report back was agreed. A contact by a member of the public questioning the legality of charging was noted.</p>	ME
6.	<p><u>Police Community Support Officer</u></p> <p>PCSO Simon Berrisford presented his report. No crimes have been since 3rd December 2007. Sergeant Tim Travers has been appointed to Cromer Safer Neighbourhood Team. ME thanked PCSO Berrisford for his report</p>	
7.	<p><u>Reports on Responsibilities</u></p> <p>JR – Youth Club is now up and running, with 8 attendees at the first meeting. 3 computers with software are now available and ideas have been submitted for future activities.</p> <p>JH – He attended the Holt Partnership Meeting in December at Bodham. Very impressed with Bodham's success in gaining grants. He is looking to make grant applications for re-surfacing the Church Room access road and repairing the base of the Village Sign. Julie Suter (NNDC) is meeting him about the applications.</p> <p>JP – In the absence of HT, he indicated that the Recycling Banks had been emptied and that there was a request in "In Touch" for better housekeeping in the area of the Banks.</p>	JH

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	<p>Planning – BM reported: Meadow View, The Green, Aldborough – erection of single storey rear extension approved. The Haven, Thwaite Hill, Aldborough – erection of single-storey rear extension/conservatory, sunroom, front porch and conversion of garage to annexe approved subject to condition restricting the annexe from use as a separate dwellinghouse. I Dunno, Thwaite Hill, Aldborough – erection of first floor rear extension refused. 5 Old School Cottages, Thwaite Road, Aldborough – erection of replacement garage – no objections. BM – Carolyn Heydon has approached him about speaking about Parish Plans and Village Appraisals. He suggested that he might approach Keith Good about doing this. His suggestion was agreed. ME has been asked about an outstanding Return, so BM will enquire of Keith about it. ME – Footpaths are very wet and muddy. Nothing to report on health and safety. Some complaints received about dog fouling on The Green and in the Village. Finance – Clerk reported: Need for new Bank Mandates to enable him to sign cheques in addition to the Chairman and BM. Agreed and detailed resolutions approved. Has not been able to trace the approved Budgets for 2007/08 or 2008/09. ME will look for his copies. Audit of 2006/07 Accounts has been completed with no issues arising. Completion of Audit will now be advertised on notice boards. Cheques approved: Mrs Clare Thompson - £602.50 P M Elliott – £53.41 Norfolk County Council - £50.00</p>	<p>Clerk</p> <p>Clerk ME Clerk</p>
8.	<p><u>District Council and County Council Reports</u> PM reported there had been no change in position on Post Office closures over Christmas. Steve Blatch (NNDC) has a meeting on 27th February with the Post Office Change Team but unlikely that Aldborough Post Office will be affected. He also outlined the next steps in the North Norfolk Local Development Framework following completion of examination hearing sessions. Copies of an NNDC Bulletin were circulated. PW confirmed that he had received confirmation from Nick Tupper (NCC) that there is a long waiting list for automatic speed surveys, which cost £600.00 each. Agreed that the Clerk would write to request formal inclusion on the list. He handed over 20 smoke alarms, some explanatory leaflets and a form that needs completing for each installation. Agreed that announcements should be made at the Lunch Club and in “In Touch”.</p>	<p>Clerk</p> <p>TB</p>
9.	<p><u>Recent and Forthcoming Events</u> <u>Recent</u> 19th December – Carol singing (attended by about 40 persons) was very successful. The Black Boys provided coffees, mulled wine and mince pies. ME has sent thanks to the Black Boys and to the accordion player. 30th January – 2nd February – Pantomime was excellent. <u>Forthcoming</u> 5th February – Pancake Races. 12th February – Mobile Police Station. 13th February – Suggestion and ideas meeting for the Village Fete and Picnic. 1st March – Dance in Community Centre. 18th April – Quiz Supper in the Community Centre.</p>	
10.	<p><u>Correspondence</u> Department for Communities and Local Government Consultation Paper “Orders and Regulations Relating to the Conduct of Local Authority Members”. Agreed should be</p>	

