

DRAFT – NOT YET APPROVED BY PARISH COUNCIL
ALDBOROUGH AND THURGARTON PARISH COUNCIL
MINUTES OF THE MEETING HELD AT THE COMMUNITY CENTRE
MONDAY 4TH SEPTEMBER 2006

| <u>Item</u> | <u>Details</u> | <u>Action</u> |
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| | Present: Jane Maguire, Richard King, Brain Metcalf, Tony Baillie, Heather Tamplin, Hayley Birch, Martin Elliott, Cllr Peter Willcox., Clerk and 6 members of the public. | |
| 1. | Apologies: Cllr Peter Moore. | |
| 2. | <u>Minutes of the Meeting of 7th August 2006</u> Signed as a true record. Minutes of 2 nd July 2006 also signed as true record. | |
| 3. | <u>Matters Arising</u> There has been no response from the Passenger Transport Unit regarding the failure of buses to arrive. There has been no response from Adult Education regarding the increase in course fees but information has been provided that the government has withdrawn funding. Mr P Steffen, of May Gurney, has made a site visit regarding the works to the Church Room area. The quote is expected in due course. Holt Partnership have set up a website and the parish council details will be forwarded to them. No response has been received from Mrs McLean. Clerk to telephone. RK has been unable to contact Mr Hammond with regards the removal of the wine press. Clerk to write to request storage of it on a semi-permanent basis. Me has obtained prices for signs warning of activities on the green and further companies are to be approached. NCC Highways advise misspelling of sign will be amended when resources available. NNDC have inspected the tree outside First Slip Cottage and Clerk is to write to request removal of lower branches to a height of 6 foot. | Clerk Clerk ME Clerk |
| 4. | <u>Recent and Forthcoming Events</u> Recent – Table Top Sale held in the Community Centre - £60.00 was raised and will go towards the costs of the proposed extension. <u>Forthcoming</u> – Norman Lamb’s Constituency visit on 8th September. HT and Clerk to welcome him. JM to contact Keith Good to request a copy of Village Appraisal and Plan be given to him along with copy of P.O subsidy document. 9 th September Churches sponsored cycle. 14 th September Countrysiders restarts. 25th September Parish Council open meeting regarding Local Development Framework (LDF) 7:30pm. 28 th September Community Centre meeting. 29 th September Harvest Supper 2nd October NNDC road show regarding LDF posters to be put up. | HT, JM, & Clerk JM, Clerk |
| 5. | <u>Responsibilities</u> 1 of the benches on the play area has been secured to prevent its collapse. New boards and bolts are to be put on it. The roundabout will be painted shortly. A meeting of village Care is to take place on 5 th September. The allotments are going from strength to strength and look ‘fantastic’. The Malthouse Lane footpath improvements have been completed but there are still no signs for Weavers Way there. Arrows have been applied to posts in the orchard to show the direction of footpaths. | RK ME ongoing |

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| | Cheques presented: Robert Wright £270.00 NPTP (training) £55.00 | |
| 6. | <u>Precept</u> BM proposed the precept remain unchanged at £4,200. Seconded by TB. All in favour. After discussions it was agreed to fund the costs of the parish elections, in May 2007, by using the recycling credit. | Clerk |
| 7. | <u>Correspondence</u> Letter from Cromer Town Council regarding closure of 12 beds at Cromer Hospital. Clerk to reply. JM advised Norfolk Parish Training Partnership provide training courses for ‘Chairmanship and Engagement’. Any interested persons should contact JM. Norfolk Rural Community Council report an imminent threat to Post Offices. Subsidies will be cut which would lead to the possible closure of the Post Office. This is to be brought to the attention of Norman Lamb at his visit. JM to put in ‘In Touch’. There is a petition in the Post Office and a website petition at www.norfolkkrcc.org.uk . Clerk to write. NNDC advise they will replace the Thwaite Hill street sign as it is missing. A query was raised as to why the request for a 20 mph limit had been refused. This will be questioned further as a result of the Village Appraisal. | Clerk JM Clerk |
| 8. | <u>Planning</u> 1 application received for permission to establish the use of barns, located behind Aldborough Hall, as business usage. BM has made extensive enquiries and found that there is a large portable building at the location in which people are residing. 1 objection from a councillor as to whether the owner of Aldborough Hall has been made aware of the application. All other councillors have no objections. Clerk to contact NNDC regarding the reservations and requesting documented evidence that an established use has been applied for in respect of the portable building. <u>Local Development Framework (LDF)</u> – The consultation period for the LDF commences on 25 th September but all details should be available on the NNDC website by the end of next week. On 25 th September BM is to attend a meeting at NNDC. BM will chair the parish councils open meeting on 25 th September and a suggestion box will be available. There is an ongoing display at the NNDC local offices for public perusal. The parish councillors are aware that there will be strong opinion and are available should you wish to approach them at any time other than the public meeting. | Clerk |
| 9. | <u>Risk Management</u> Any competent person can undertake to weekly inspections of the public areas. An annual inspection should be done by a competent person to EU standards. They must issue a written report and have their own indemnity insurance. All papers regarding this and play area advice passed to RK. HT to contact Richard Riordan. | HT |
| 10. | <u>Repairs to Green</u> Cars have worn down areas of the green, by the Red Lion, which cause further problems over winter. JM to contact Robert Wright with possibility of infill and reseeded of new kerbed areas. | JM |
| 11. | <u>Village Appraisal and Plan</u> The official launch is on Friday 8 th September 8pm at the community Centre. The launch is open to all. JM has invited Carolyn Heydon to attend. The Bar will be open. Old minute books for 1968 to 1985 will be on display. | |

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| 12. | <p><u>AOB</u> Minute books for 1968 to 1985 will be forwarded to the records office after the appraisal launch. Minutes are to posted on the village website. No response has been received regarding the refurbishment of the Aldborough village sign. Clerk to contact again. A meeting of the Holt Partnership is scheduled for 9th September. Me to attend. Next Forum Meeting is on 3rd October, BM and HB to attend. Rats have been a problem at Tinkers Close in previous years. Mr J Hammond is to flatten the bank behind the fences and NNDC will continue to poison. Parking on the green is still an issue. Having a parking policy was suggested but enforcing it would remain a problem.</p> | <p>ME Clerk ME BM & HB</p> |
| 13. | <p><u>Date of Next Meeting</u> Wednesday 4th October 7:30pm, Wednesday 8th November 7:30pm and Wednesday 6th December 7:30pm. Please note temporary change from Monday because of Pantomime rehearsals.</p> | |